

Punjab Information and Communication Technology Education Society

Department of School Education, Government of Punjab,

SCO 162-164, 3rd floor, Sector 34A, Chandigarh.

Director General School Education, Punjab -cum- CEO invites applications for **Punjab ICT Education Society** for the following posts on contractual basis.

Name of the Post	No. of Posts	Placed at	Essential Qualification	Consolidated Remuneration
Assistant Manager (Hardware)	1	Head Office, Chandigarh	B.E/ B.Tech (Computer Science/ IT)	15,000/- PM
Accountant	1	O/o District Education Officer(SE) Ferozepur	B.Com with 1 st Division (Having good typing speed in Punjabi and English languages)	10,000/- PM
Data Entry Operator cum Office Assistant	2	O/o District Education Officer(SE), Ferozepur and O/o District Education Officer(SE), Sangrur	Graduation with One year Diploma in Computer Application (Having good typing speed in Punjabi and English languages)	7500/- PM

- *The number of posts may vary depending upon requirements.*
- *Candidate must clearly indicate whether essential qualification has been acquired through Regular Course/ Lateral Entry/Correspondence/*
- *Candidates having experience would be preferred.*

General Requirements:

- All said posts are offered on contractual basis initially for one year to be renewed every year on the basis of performance and attainments. Successful renewal will carry increase in remuneration.
- The Candidates should have passed punjabi in matriculation..
- Educational qualification must be from a govt. recognized University / Board / Institution.
- Prescribed educational qualifications are minimum and mere possession of the same does not entitle the candidate to call for interview. Where number of application received in response to this advertisement is large, selection committee may restrict number of candidates for test or interview to a reasonable limit on the basis of qualifications and experience.
- Application should be sent in given prescribed Application Format available on our web site **www.ssapunjab.org** along with two passport size photographs.
- Preference of once opted and posted will not be changed. The posts are purely temporary.
- Age Limit: Between 18 and 35 years as on 1st May, 2011.
- Applications must accompany the attested proofs of Date of Birth, Qualification, Residence, and Matriculation with Punjabi.
- The decision of the Society about the mode of selection to the post and eligibility conditions of the applicant shall be final and binding. No correspondence will be entertained in this regard.
- Application forms must accompany a non refundable Bank Draft for Rs 200/- (Rs 100/- for SC) in favor of “**Director General School Education, Punjab**” payable at Chandigarh.

Incomplete applications will not be entertained. Interested and eligible candidates are required to send the applications as per the application format.

All the applications on prescribed format were to reach office address mentioned at the head note latest by **24-06-2011**.

**Director General School Education,
Punjab, Chandigarh**

Application Performa

Post Applied forat districtunder Society: PICTES

1. Name:
2. Father's Name:
3. Date of Birth:
4. Permanent Address:
5. Qualification:

Sr. No.	Exam passed	Uni. / Board / Institution	Year of Passing	% age of marks

(Please mention all the Qualifications from Matriculation Onwards starting with the Highest Qualification first)

7. Relevant Work Experience: _____

8. Bank Draft Details:

Name of the Bank	Draft No.	Amount	Dated

9. Name of the District to which Candidate belongs:

<p>10. Mailing Address (In Capital Letters) Full Name and Complete Address to be written in BLACK INK only)</p>	<p>..... District.....Pin Code..... Phone No.(with STD Code) Mob..... E-mail Address.....</p>	<p>Paste self signed recent Passport size photograph (5 cm x 7 cm)</p>
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Declaration: I hereby declare that all statements in application are true and correct to the best of my knowledge and belief. In the event of information being found false or incorrect my candidature / appointment may be considered terminated without any notice.



Dated.....

Signature of the applicant

Place.....